

Parents of Manchester Essex Middle School (PMEMS)

MINUTES

Friday, June 9 – 8:30 AM

Maria Schmidt	Co-President	mariaalschmidt@yahoo.com
Lisa Pratt	Co-President	prattli@mac.com
Su Mittermaier	Secretary	pascalsu@hotmail.com
Michelle Pelletier	Treasurer	michellepelletier15@comcast.net
Anne Engelhart	Enrichment	anne.engelhart@gmail.com

Attendees: Vicki Donnellan and Audrey!

1. Welcome new officers
 - a. Thank you and congratulations!
 - b. Lynn Warnock - Co-President
 - c. Melanie Oldeman - Secretary
 - d. Tracey Burke - Directory
2. Principal's Message – Joanne is with the 8th graders in DC, so no special message today
3. Pending Projects
 - a. School Supplies (Maria Schmidt) – 60 people have ordered so far.
 - b. 8th Grade Graduation, Friday, June 16 (Lisa Pratt) – Awesome group working together. KJ and Melanie are creating a program. Organize a gift for Joanne and Cathy; choose an 8th grader to give the gifts to Joanne and Cathy; PTO will pay for those two gifts. Student-volunteer photographer will be present; let Vicky know if we need a second photographer. Four 7th grade parents signed up as dance supervision/cleanup volunteers; teachers and Joanne will also be present for supervision/cleanup.
4. Year in Review
 - a. Budget – Michelle Pelletier
 - i. Still awaiting Cultural Council, not as many dues as expected.
 - ii. New expenditure - approved end of year gifts for office

- iii. Any changes for next year? We have PayPal Reader for dues payments at Open House or any occasion.
- b. Enrichment – Anne will meet with Joanne next week to explore needs for next year. This was a fantastic success! Probably won't be able to afford Shakespeare next year – should be included in teaching budget as it's an item that the teachers find useful. Drumming Circle (Jacque Chambers), speakers among community members/parents, other things for each class.
- c. Communication – (Tracey Burke) My School Anywhere versus Aspen. Money from the budget for now, no corporate sponsor (looking for one to give \$400). Online version only. Memorial does a paper copy (beautiful!) Graduating 5th graders into the directory. How do we capture Essex Memorial students who are moving up?
- d. Service –
 - i. Wish List – Vicky Donnellan will continue to coordinate.
 - ii. Luncheons – Regina Adams will continue to coordinate.
- e. Fundraising
 - i. Collecting Dues – Roughly one-third of families (128) contributed this year. Every time we write up what we've done, there's an uptick in dues contributions.
 - ii. Spiritware – Lisa will talk to Matt Schlegel and Paul Murphy about working with the middle school teams for items
 - iii. Celtics – Maria will continue as event chair. New early deposit schedule (June 21) gives priority for date and fan experiences. Michelle will send check for \$300 for pre-game or half-time experience; March, April, February in order of preference. 125 attended this year.
 - iv. School Supplies – Maria will continue as chair; need new person for 2018-2019.
 - v. Other ideas?

5. Next Year

- a. Orientation and Back-to-School – get dates from Joanne for strategic dues collection
- b. Stock the Staff Room – Vicky Donnellan will coordinate. Work with Abby Whittredge to start the school year with welcome back supplies and snacks. Add to SignUp Genius for semi-annual staff appreciation luncheons so we can restock twice during the year.

Next Meeting – In the fall!

PMEMS Calendar to be updated for 2017-2018 school year